

Regulations for the Krzysztof Michalski Archive at the Institute for Human Sciences in Vienna

The Institute for Human Sciences in Vienna (hereinafter referred to as IWM) maintains three archives, each of which is governed by its own regulations. The present regulations concern the Krzysztof Michalski Archive (hereinafter referred to as the Michalski-Archive).

1. Definitions

The Krzysztof Michalski Archive consists of Michalski's scientific estate, which was passed on to the IWM (including all exploitation rights) by the heirs. It comprises a collection of originals or copies of all of Michalski's published books, articles, self-translations, and interviews, which are recorded in the form of a complete bibliography. Furthermore, the estate contains a catalogued inventory of unpublished manuscripts, individual books from his research library, and miscellaneous personal items. The scientific estate also includes the Polish titles that were handed over to the Polish National Library and cataloged there.

2. Tasks

The KM Archive has the task of safeguarding, supplementing and making accessible the legacy of the founding rector of the IWM.

The archive advises and supports IWM staff and external users with archive-related questions and their research on Krzysztof Michalski.

The archive shall take all necessary measures to protect personal data and ensure compliance with copyright laws.

Dr. Ludger Hagedorn in his capacity as Permanent Fellow of the IWM and Head of the Krzysztof Michalski Archive is responsible for the collection guidelines and the granting of rights of use. In his absence, the archive management appoints a suitably qualified third person as a substitute.

3. Use

Anyone may submit a request for use of the archive. The request for use must be made in writing; besides the patron's personal data (name, address, etc.), the request must include a justifiable research question/project (scientific or journalistic interest, etc.).

The legal basis for the use of the archive is the written request and the terms of use. The corresponding forms can be downloaded from the IWM website. By signing them, the user acknowledges the Michalski-Archive regulations.

The unique archive inventory may not be altered, and the order and sequence must be preserved. Nor may the inventory be duplicated and used to enrich another collection.

The user may lose the right of use again if the Michalski-Archive and/or user regulations are disregarded, archive material is damaged, or archive material is stolen. IWM management and the Head of the Michalski-Archive reserves the right to refuse requests for use, even without disclosing the reason.

4. Terms of Copyright and Reduction of Terms of Copyright

The Krzysztof Michalski Archive is open for non-commercial use.

Every user of the archive has to pay attention to the observance of copyright and personal rights.

5. Publications of Archive Materials

Publication of sources of the Michalski-Archive must respect the copyright and personal rights and require the prior permission of the Head of the Michalski-Archive, as well as information on studies based on these sources. In the case of publication, the sources used must be clearly indicated by the name of the archive and a shelf mark or other unique identifier. In addition, the author must provide the IWM with a copy of the publication.

6. Expenses

Access to the Michalski-Archive is free.